

LEGISLATIVE-CITIZEN COMMISSION ON MINNESOTA RESOURCES

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Susan Thornton, Director

Date: August 1, 2012
To: Project Managers for ENRTF funding recommendations for 2013
From: Susan Thornton
Subject: Request for 2013 Work Plans due October 2, 2012

As indicated in our email and letter to you dated July 12, 2012, you are now being provided with instructions for submitting a work plan to the LCCMR for your proposal's funding recommendation. Please review the instructions before completing your work plan. We are available for consultation at anytime in person, on the phone, or via email. Instructions for preparing and submitting your work plan are attached to this email (and can be found on the Project Manager Info page of the LCCMR website – web address below).

Your work plan consists of 2-4 elements, depending upon the nature of your overall project. All work plans will be made up of 1) Work Plan main document and 2) Attachment A: Budget Detail. Work plans for projects involving acquisition or restoration will also include 3) acquisition or restoration project list(s), and 4) map(s). Additionally, projects not involving acquisition or restoration but that provided a map or graphic with the original proposal are requested to update that if necessary and resubmit it with the work plan.

In some cases, LCCMR staff will be contacting project managers directly regarding specific LCCMR actions and requests pertaining to your work plan or your project's recommendation.

The Work Plan main document and Attachment A: Budget Detail templates can be downloaded from the "Project Manager Info" page on the LCCMR website (<http://www.lccmr.leg.mn/Project-Manager-Info/ManagerInformation.html>) under "M.L. 2013 Project Manager Materials". Please note: the template for the work plan main document and Attachment A have changed from templates used previously. **You must use the M.L. 2013 Work Plan main document and 2013 Attachment A templates.**

Research Projects Only: All research projects will be required to submit research addendums for peer review. LCCMR staff will contact the project managers of research projects individually at a later date.

Please submit your M.L. 2013 Work Plan (Work Plan main document, and Attachment A, plus project lists and maps if appropriate) no later than Tuesday, October 2, 2011.

Again, LCCMR staff are available to answer any of your questions about work plans. Please contact us at 651-296-2406 or lccmr@lccmr.leg.mn.

cc: Greta Gauthier, MN Dept. of Agriculture
John Jaschke, MN Water and Soil Resources Board
Marcia Honold, MN Dept. of Natural Resources
Kamala Upadhyaya, University of Minnesota
Brett Carlson, University of Minnesota

Alfred Berner, Jeff Broberg, Tom Cook, Sen. Gary Dahms, Sen. Al DeKruif, Rep. David Dill, Sen. Kari Dziedzic, Nancy Gibson, John Herman, Rep. Tom Hackbarth, Norman Moody, Sen. Gen Olson, Rep. Tom Rukavina, Rep. Ron Shimanski, Sen. Rod Skoe, Rep. Paul Torkelson, Elizabeth Wilkens