

LCCMR Work Program Final Report

Restoring Minnesota's Fish and Wildlife Habitat Corridors Phase 3 Habitat Conservation Partnership

1A: Project Coordination and Mapping - Pheasants Forever

Project Manager:	Matt Holland	Fund: Environment and Natural Resources Trust Fund
Affiliation:	Pheasants Forever	
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Total Biennial Project Budget

Result	Environmental Trust Allocation	Environmental Trust Funds Spent	Environmental Trust Balance	Other Funds Proposed	Other Funds Spent
Project Coord./ Mapping	\$175,000.00	175,000.00	\$0.00	\$0.00	\$0.00
Total	\$175,000.00	175,000.00	\$0.00	\$0.00	\$0.00

Work Program Summary

Overall Project Outcome and Results

Duties assigned to the project coordinator under this work program and as outlined and approved by the Habitat Corridors Partnership on April 23, 2003 were to:

1. Coordinate partners, projects and cultivate partnerships.
2. Manage project data and contract/coordinate mapping services
3. Solicit & compile partner information & provide reports to LCCMR and partners.
4. Schedule, coordinate, and chair meetings & provide meeting minutes.
5. Coordinate public relations outreach to media.
6. Serve as primary contact for LCCMR.
7. Facilitate executive committee and full committee meetings and coordinate subcommittee meetings.
8. Manage contract for administration and mapping components of the 2005 Habitat Corridors Partnership (Phase III).

Pheasants Forever, Inc. completed the above tasks; expending a total of \$175,000 of ETF funds. ETF expenditures for personnel (Project Coordinator and accounting staff) and project coordinator travel totaled \$54,563.40. In addition, \$120,436.40 of ETF funds were expended to manage data, create an online reporting system (from which this report was generated), develop a website and map projects. Pheasants Forever contracted the mapping and data management services for the Phase III Habitat Corridors Partnership through Community GIS Services in Duluth, Minnesota.

A fully operational online reporting system and website has been created for consistency and ease of reporting. This allows all data to be accessible via query and allows partners to evaluate projects using available map products through the website. All HCP project accomplishments and expenditures are now accounted for and fully described within the online reporting system and report generation. Minnesotans now will have access to all Phase III data electronically. Please contact the program administrator (currently Matt Holland (320)354-4377) or Community GIS Services (218)279-5925 should you wish to access the online reporting system or mapping products.

Project Results Use and Dissemination

All reports for HCP (including the overall Phase III HCP report) are and will be available at www.mnhabitatcorridors.org. Mapping product demonstrations and online reporting demonstrations are available upon request.

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The development of this reporting mechanism has improved accountability, created consistency in reporting, and saved partners significant personnel resources. We thank LCCMR staff and members for their support and improvements to this system.

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Work Program Expenditures

FundingType	Funding Category	Amount	Description
ETF	Personnel Expenditures	\$54,563.60	Project Coordinator time (\$50,698), administration time (\$636), and coordinator expenses (\$3,229). A total of 1,309 hours were billed by Pheasants Forever for staff time equalling \$51,334. This covered 22 months of project coordination.
ETF	Personnel Expenditures	\$120,436.40	Expenses here are for contract mapping and data management. Community GIS Services of Duluth, Minnesota provides the following professional services: programming - \$75/hour, database management - \$70/hour and geographic information systems - \$65/hour.
Total:		\$175,000.00	

Work Program Expenditures By Funding Type

Funding Type	Amount
ETF	\$175,000.00
Total	\$175,000.00

Funding Type Definitions

ETF:	Grant dollars provided through the Minnesota Environment and Natural Resources Trust Fund
Other Funds:	Non-state, non-state leveraged dollars (if partner funds are leveraging State Funds (e.g. RIM) they are not eligible to be considered Other Funds)
State Funds:	State Funds expended on HCP projects (not eligible for use as Other Funds commitment)
Partner's State Leveraged Funds:	Non State Funds that have leveraged State Funds as part of an HCP project (not eligible for use as Other Funds commitment)
Other:	Any other expenditures (e.g. grant income funds)

Reimbursement Request – Invoice Summary Spreadsheet

Project Title: Restoring Minnesota's Fish & Wildlife Habitat Corridors Phase III - Project Coordination & Mapping
Legal Citation: ML 2005 First Special Session, Chapter 1, Art 2, Sec. 11 Subd. 5(a)

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Budget for Results from Work Program

Budget Item	Result 1a: Project Coordination				Result 1b: Mapping				PROJECT TOTALS			
	Budget	Expended		Ending Balance	Budget	Expended		Ending Balance	Budget	Expended	Ending Balance	
Personnel: Staff expenses, wages, salaries	55,000.00	51,334.13		3,665.87					55,000.00	51,334.13	3,665.87	
Coordinator Expenses	5,000.00	3,229.47		1,770.53					5,000.00	3,229.47	1,770.53	
				-					-	-	-	
				-					-	-	-	
				-					-	-	-	
				-					-	-	-	
Sub-Contract Services for Mapping/Database					115,000.00	120,436.40		(5,436.40)	115,000.00	120,436.40	(5,436.40)	
										-	-	
Column Total	-	60,000.00	54,563.60	-	5,436.40	115,000.00	120,436.40	-	(5,436.40)	175,000.00	175,000.00	0.00